

BRIDGEND COUNTY BOROUGH COUNCIL

CABINET REPORT

10 JANUARY 2017

REPORT OF THE CORPORATE DIRECTOR – EDUCATION AND FAMILY SUPPORT

SCHOOL MODERNISATION PROGRAMME: OUTCOME OF CONSULTATION ON PROPOSAL TO MAKE A REGULATED ALTERATION TO MYNYDD CYNFFIG PRIMARY SCHOOL

1 Purpose of Report

- 1.1 This report is to inform Cabinet of the outcome of the consultation on the proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to a remodelled school building and new provision on the current Cynffig Comprehensive school site, East Avenue, Kenfig Hill, Bridgend, CF33 6NP with effect from 1st September 2018 - and to present to Cabinet the findings of the consultation in a draft consultation report (see Appendix A) and seek approval to publish the report.

2 Connection to Corporate Plan / Other Corporate Priorities

- 2.1 The school modernisation programme supports many of the corporate priorities, in particular:
- Smarter use of resources
 - Supporting a successful economy

3 Background

- 3.1 On 3rd March 2015, Cabinet approval was received for the Council to adopt revised principles as a framework for school organisation in Bridgend; five key principles were set out to inform the organisation and modernisation of our schools:
- i. Commitment to high standards and excellence in provision.
 - ii. Equality of opportunity, so that all pupils can access quality learning opportunities, regardless of which school they attend.
 - iii. Inclusive schools, which cater for the learning needs of all their pupils.
 - iv. Community focussed schools, where the school actively engages with its local community.
 - v. Value for money.
- 3.2 The Policy and Planning Framework sets out 17 areas where these principles should be applied in practice.
- 3.3 The principles which are particularly relevant in the context of this proposal concern the size of primary schools (to ensure that “all Bridgend’s primary schools are large enough to make the full range of necessary provision”) and value for money, efficiency and effectiveness and the provision of local schools, planning new provision to reflect changes in the distribution of the population.

3.4 In July 2016, Cabinet approval was received to commence consultation on the proposal.

4 Current situation

4.1 Consultation was carried out between 4th October and 22nd November 2016 in accordance with the statutory 'School Organisation Code'. A copy of the consultation document was also made available during this time on the Council's website:

<http://www.bridgend.gov.uk/services/consultation/hub/mynydd-cynffig-primary-2016.aspx>

4.2 The consultation document invited views and opinions to be submitted in respect of the proposal to open the relocated Mynydd Cynffig Primary School on 1st September 2018 at Cynffig Comprehensive School. The school would have a capacity of 420 for pupils aged 4-11 and a 60 place nursery. The published admission number for the proposed new school would be 60.

4.3 During the course of the consultation process, considerable representations were made in respect of the proposal to relocate the primary school to the comprehensive school site.

4.4 As Cabinet will be aware, a feasibility study was undertaken in 2011 to establish the most suitable site for the primary school that would provide sufficient new modernised accommodation to deliver 3-11 learning. That study considered the establishment of primary provision on the Infant, Junior and Comprehensive School sites, the outcome of which determined that the preferred site was that of the Junior School as approved by Cabinet on 28th June 2011.

4.5 In June 2015, Cabinet determined to implement the proposal to make a regulated alteration to Mynydd Cynffig Junior School by extending the age range from 7-11 to 3-11 to create primary provision with effect from 1st September 2015.

4.6 Nevertheless, the Corporate Director, Education and Transformation requested further feasibility work be undertaken to build on the previous study to explore the potential of remodelling Cynffig Comprehensive, in order to accommodate Mynydd Cynffig Primary School at that location.

4.7 At the time of proposing the option of relocating the primary school to the comprehensive school site, the LA had identified that there was considerable pressure on the LA's budget as a result of the Council's Medium Term Financial Strategy, which required significant cuts to the Council's budget over the 2016/17 to 2019/20 period of £35.5 million as a most likely scenario. It was also identified at that time that protection of school budgets may not continue and the LA may face a situation where schools would be tasked with an annual 1% efficiency saving.

4.8 The Local Authority had expressed concern that as there was a large number of unfunded surplus places at the comprehensive school and together with the likely increased pressure on school budgets, this could mean that the school could potentially be unviable moving forward.

- 4.9 The potential risk of closure of a comprehensive school would not be something that would be desirable given the impact on the school, school staff, the governing body, pupils and wider community.
- 4.10 The main mitigation in respect of this risk was identified as to use the surplus space at Cynffig Comprehensive School to the benefit of the Mynydd Cynffig Primary school. This has been the most viable site to consolidate and move to, and given the close proximity of the comprehensive school to the primary school sites, this was seen as the ideal solution.
- 4.11 The outcome of the feasibility study to relocate the primary provision to the comprehensive site was reported to Cabinet on 5th July 2016 and Cabinet determined that the comprehensive site was now the preferred site to be taken forward.
- 4.12 Nevertheless, the recent public consultation has evoked strong opposition with a petition against the current proposal, and has further identified a counter proposal for a new two form entry primary school on the existing Junior site. The counter proposal, petitions and completed proformas are contained Appendix 9.
- 4.13 The outcome of the feasibility study of the Junior site indicated that the allotments would need to be relocated, considerable re-grading may be required to achieve suitable external terraces and the required amount of accommodation at ground floor level may not be achievable. Highways observations have also expressed concerns regarding the suitability of the site from a highway safety perspective.
- 4.14 Despite these highways observations, a review of the original study would provide an opportunity to investigate these concerns once again and would allow highway officers to fully review all aspects of highway safety, in particular those related to pupil safety.
- 4.15 Therefore, Cabinet may now wish to consider if this counter proposal merits further exploration, in order to determine the most suitable location for primary provision for Kenfig Hill.
- 4.16 The attached consultation report (Appendix A) sets out in detail a summary of the issues raised by consultees and the authority's responses to these.

5 Effect upon Policy Framework and Procedure Rules

- 5.1 There is no effect upon the policy framework or procedure rules.

6 Equality Impact Assessment

- 6.1 An Equality Impact Assessment has been carried out as part of the consultation stage and has been further informed by responses to the consultation papers. The assessment has concluded that there is a negative impact on the duties of the Council in respect of age. Mitigation has been considered and a plan will be actioned should the proposal proceed. (Appendix 6).

6.2 A Welsh Impact Assessment has been carried out as part of the consultation. (Appendix 7).

6.3 A Community Impact Assessment has been carried out as part of the consultation. (Appendix 8).

7 Financial Implications

7.1 The scheme was put forward for Band 'A' of the Welsh Government's 21st Century Schools funding programme in Bridgend's Strategic Outline Plan (SOP) in December 2010. In July 16, Council approved an increase in the scheme budget to £7.05 million.

7.2 Relocating the Primary School allows for the disposal of both Mynydd Cynffig Primary School sites. Council approval had been previously received to use the receipt from the sale of the Junior site, estimated at £700,000, for Highways improvement works. These works have been identified by Highways and Transportation as being essential to allow the Primary school to relocate to the Cynffig site.

7.3 There may be revenue savings arising from the transfer of the split site school onto the single site at Cynffig Comprehensive School. However, until further work is undertaken, and information received on likely changes to non-domestic rates for the new single site school, the actual figures are unknown.

8 Recommendations

8.1 Cabinet is therefore recommended to:

1. consider the outcome of the consultation with all parties as detailed in the attached consultation report and appendices;
2. approve the draft consultation report for publication;
3. consider the counter proposal submitted via the consultation, to develop the Junior site as an alternative scheme and sanction a re-evaluation of both current junior and comprehensive school sites. The outcome of this re-evaluation will be reported back to Cabinet in a future report for their consideration;
4. give approval to carry out an environmental impact assessment to fully understand impact of proximity of civic amenity site and cement works.

Deborah McMillan

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Background documents

Cabinet report, 9th October 2007, "SCHOOL MODERNISATION PROGRAMME: PHASE 2 3-18 PROVISION IN THE AREA OF CEFN CRIBWR, CORNELLY, KENFIG HILL AND PYLE"

Cabinet Report, 28th April 2009, "SCHOOL MODERNISATION PROGRAMME: PHASE 2 3-18 PROVISION IN THE AREA OF CEFN CRIBWR, CORNELLY, KENFIG HILL AND PYLE"

Cabinet Report 26th May 2009, "SCHOOLS OF THE FUTURE – THE SCHOOL MODERNISATION PROGRAMME OVERVIEW AND PROGRESS"

Cabinet Report 2nd November 2010, "THE SCHOOL MODERNISATION PROGRAMME OVERVIEW AND BRIDGEND'S 21ST CENTURY SCHOOLS' STRATEGIC OUTLINE PROGRAMME SUBMISSION TO WELSH GOVERNMENT"

Cabinet report, 28th June 2011, "SCHOOL MODERNISATION PROGRAMME: SITE RECOMMENDATION FOR A PRIMARY SCHOOL IN MYNYDD CYNFFIG"

Cabinet report 9th December 2014, "SCHOOL MODERNISATION: PROPOSAL TO CONSULT ON THE PROPOSAL TO CLOSE MYNYDD CYNFFIG INFANTS SCHOOL AND EXTEND THE AGE RANGE OF MYNYDD CYNFFIG JUNIOR SCHOOL TO CREATE AN ALL THROUGH PRIMARY SCHOOL"

Cabinet Report 16th June 2015, "SCHOOL MODERNISATION PROGRAMME: OUTCOME OF PUBLIC NOTICE ON THE PROPOSAL TO CLOSE MYNYDD CYNFFIG INFANTS SCHOOL AS AT 31ST AUGUST 2015 AND EXTEND THE AGE RANGE OF MYNYDD CYNFFIG JUNIOR SCHOOL FROM A 7-11 TO A 3-11 SCHOOL TO CREATE AN ALL THROUGH PRIMARY WITH EFFECT FROM 1ST SEPTEMBER 2015"

Report to Council 18 May 2016: Capital Programme 2016-17 to 2025-26

Cabinet Report 5th July 2016, "SCHOOL MODERNISATION PROGRAMME: MYNYDD CYNFFIG PRIMARY SCHOOL – OUTCOME OF FEASIBILITY STUDY AND PROPOSAL TO CONSULT ON THE RELOCATION AND ENLARGEMENT OF THE SCHOOL"

Report to Council 6th July 2016, "SCHOOL MODERNISATION PROGRAMME: UPDATE ON REPLACEMENT MYNYDD CYNFFIG PRIMARY SCHOOL AND REVISED CAPITAL PROGRAMME"

BRIDGEND COUNTY BOROUGH COUNCIL

DRAFT CONSULTATION REPORT

REPORT OF THE CORPORATE DIRECTOR – EDUCATION AND FAMILY SUPPORT

SCHOOL MODERNISATION PROGRAMME: Outcome of Consultations on proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to a remodelled school building and new provision on the current Cynffig Comprehensive School site, East Avenue, Kenfig Hill, Bridgend, CF33 6NP.

1 Purpose of report

- 1.1 This public report is to inform of the outcome of the consultation on the proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to a remodelled school building and new provision on the current Cynffig Comprehensive School site.

2 Connection to Corporate Plan / Other Corporate Priorities

- 2.1 The school modernisation programme supports many of the corporate priorities, in particular:
- Smarter use of resources
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3 Background

- 3.1 On 3rd March 2015, Cabinet approval was received for the Council to adopt revised principles as a framework for school organisation in Bridgend; five key principles were set out to inform the organisation and modernisation of our schools:
- vi. Commitment to high standards and excellence in provision.
 - vii. Equality of opportunity, so that all pupils can access quality learning opportunities, regardless of which school they attend.
 - viii. Inclusive schools, which cater for the learning needs of all their pupils.
 - ix. Community focussed schools, where the school actively engages with its local community.
 - x. Value for money.
- 3.2 The Policy and Planning Framework sets out 17 areas where these principles should be applied in practice.
- 3.3 The principles which are particularly relevant in the context of this proposal concern the size of primary schools (to ensure that “all Bridgend’s primary schools are large enough to make the full range of necessary provision”) and value for money, efficiency and effectiveness and the provision of local schools, planning new provision to reflect changes in the distribution of the population.

- 3.4 The Mynydd Cynffig Infant and Junior sites are located circa 0.7 miles from the pedestrian entrance of Cynffig Comprehensive School at East Avenue. The condition of buildings at both sites are rated C (poor – exhibiting major defects and/or not operating as intended).
- 3.5 In December 2014, Cabinet approved that consultation with the relevant governing bodies, staff, parents, pupils and interested parties be conducted, with the outcomes reported back to Cabinet, on the proposal to close Mynydd Cynffig Infants School on 31st August 2015 and make a regulated alteration to Mynydd Cynffig Junior School by extending the age range from 7-11 to 3-11 to create primary provision with effect from 1st September 2015. It was agreed that the new Mynydd Cynffig Primary School would continue to operate on the infant and Junior sites until such time as the provision could be accommodated on the same site. Subsequently, on 9th June 2015, Cabinet determined to implement the proposal.
- 3.6 This report outlines the responses to the consultation in respect of the proposed relocation and enlargement of Mynydd Cynffig Primary School.

4 Current situation

- 4.1 In order to progress the proposal, consultation was carried out between 4th October and 22nd November 2016 in accordance with the statutory School Organisation Code. A copy of the consultation document was also made available during this time on the Council's website:
- <http://www.bridgend.gov.uk/services/consultation/hub/mynydd-cynffig-primary-2016.aspx>
- 4.2 The consultation document invited views and opinions to be submitted in respect of the proposal to open the relocated Mynydd Cynffig Primary School on 1st September 2018. The school would have a capacity of 420 for pupils aged 4-11 and a 60 place nursery. The published admission number for the proposed new school would be 60.
- 4.3 During the course of the consultation process, considerable representation was made in respect of the proposal to locate the primary school on the comprehensive site.
- 4.4 A feasibility study was undertaken in 2011 to establish the most suitable site for the primary school that would provide sufficient new modernised accommodation to deliver 3-11 learning. That study considered the establishment of primary provision on the Infant, Junior and Comprehensive School sites, the outcome of which determined that the preferred site was that of the Junior School as approved by Cabinet on 28th June 2011.
- 4.5 In June 2015, Cabinet determined to implement the proposal to make a regulated alteration to Mynydd Cynffig Junior School by extending the age range from 7-11 to 3-11 to create primary provision with effect from 1st September 2015.

- 4.6 The Corporate Director, Education and Transformation requested further feasibility work be undertaken to build on the previous study to explore the potential of remodelling Cynffig Comprehensive, in order to accommodate Mynydd Cynffig Primary School at that location.
- 4.7 At the time of proposing the option of relocating the primary school to the comprehensive school site, the LA had identified that there was considerable pressure on the LA's budget as a result of the Council's Medium Term Financial Strategy, which sought unprecedented cuts to the Council's budget over the 2016/17 to 2019/20 period of £42.8 million as a worst case scenario. It was also identified at that time that protection of school budgets would not likely to continue and the LA may face a situation where a 1% cut to school budgets would be required.
- 4.8 The Local Authority had expressed concern that as there was a large number of unfunded surplus places at the comprehensive school and together with the likely increased pressure on school budgets, this could mean that the school could potentially be unviable moving forward.
- 4.9 The potential risk of closure of a comprehensive school would not be something that would be desirable given the impact on the school, school staff, the governing body, pupils and wider community.
- 4.10 The main mitigation in respect of this risk was identified as to use the surplus space at Cynffig Comprehensive School to the benefit of the Mynydd Cynffig Primary school. This has been the most viable site to consolidate and move to, and given the close proximity of the comprehensive school to the primary school sites, this was seen as the ideal solution.
- 4.11 The outcome of the feasibility study to relocate the primary provision to the comprehensive site was reported to Cabinet on 5th July 2016 and Cabinet determined that the comprehensive site was the preferred site to be taken forward. The outcome of the feasibility study of the Junior site indicated that the allotments would need to be relocated, considerable re-grading may be required to achieve suitable external terraces and the required amount of accommodation at ground floor level and highways have subsequently expressed concerns regarding the suitability of the site from a highway safety perspective.
- 4.12 As there have been numerous concerns raised during the consultation process, regarding the primary school being located at the comprehensive site, Cabinet should consider whether the Junior site study should be reviewed. Despite the Highways observations provided in 2011 which informed the feasibility study at that time, there remain concerns from Highway Officers in respect of pupil safety. A review of the study would provide an opportunity to investigate these concerns in more detail.
- 4.13 The consultees have issued a counter proposal for the location of a new two form entry primary school on the Junior site, as part of their petition against the proposal. It is considered that this counter proposal requires further exploration, in order to determine the most suitable location for primary provision for Kenfig Hill. The counter proposal, petitions and completed proformas are contained Appendix 9

5 Summary Responses to consultation

5.1 Key points from the consultation exercises were as follows, with full details appended at the end of this report.

5.2 Pupil Consultation

BCBC representatives met with the School Council of Mynydd Cynffig Primary School on 19th October 2016 to discuss the proposal. Details of the meeting, including the Authority's responses to issues raised are included in this report at Appendix 1.

5.3 Subsequent to the question and answer session held - pupils were asked to raise their hands if they thought the proposal was a good idea; 13 out of 17 (76%) pupils raised their hands agreeing that the proposal was a good idea, 1 disagreed (6%) and 3 were unsure (18%).

BCBC representatives met with the Student Parliament of Cynffig Comprehensive School on 16th November 2016 to discuss the proposal. Details of the meeting, including the Authority's responses to issues and concerns raised are included in this report at Appendix 2.

5.4 The Chairperson of the Student Parliament conducted a school survey regarding the proposal. In total 421 students were surveyed and 296 students (70%) were against the proposal and 125 (30%) were in favour.

5.5 Parents and Interested Parties Consultation

BCBC representatives met with parents and interested parties of Mynydd Cynffig Primary School on 1st November 2016 in order to discuss the proposal. This wasn't delivered as a formal meeting but as a drop in session. Architects drawings were provided for information and discussion. Attendees of all drop in sessions were given an opportunity to complete a proforma, confirming support or representation to the proposal.

BCBC representatives also met with parents and interested parties of Cynffig Comprehensive Mynydd Cynffig Primary School on 1st November 2016 in order to discuss the proposal. This was also delivered as an informal session.

There was an additional parents and interested parties session held at Cynffig Comprehensive on 17th November as one parent requested a later session. This was delivered as an informal session.

A summary of all feedback received has been provided in Appendix 3.

5.6 Staff and Governors Consultation

BCBC representatives held a joint meeting met with the Staff and Governing Body of Mynydd Cynffig Primary on 31st October 2016 in order to discuss the proposal. Details of the meeting, including the Authority's responses to issues raised are included in this report at Appendix 4.

A meeting was also held with staff and governors at Cynffig Comprehensive School on 7th October 2016 in order to discuss the proposal. Details of the meeting, including the Authority's responses to issues raised are included in this report at Appendix 5.

5.7 Summary of on-line survey

12 people accessed the online survey regarding the proposal. Please see attached Appendix 3 which summarises the feedback received, together with the Authority's responses.

5.8 Direct correspondence

A number of items of direct correspondence were received during the consultation period regarding the proposal. Please see attached Appendix 3 which summarises the feedback received, together with the Authority's responses.

Responses were sent to the originators of items of correspondence thanking them for their submissions and stating that their comments would be taken into consideration in the report submitted to Cabinet.

6 The view of Estyn, her Majesty's Inspectors of Education and Training in Wales

Summary / Conclusion

The proposer has suitably outlined the benefits and potential disadvantages of the proposal in enlarging and relocating the school to the site of the comprehensive school. It is Estyn's opinion that the proposal is likely to at least maintain the current standards of education in the area.

Description and benefits

The proposal is to enlarge the capacity of Mynydd Cynffig Primary School from 345 pupils to 420 pupils plus a nursery of 60 full time equivalent places by relocating the school to a remodelled building on the site of Cynffig Comprehensive School. Mynydd Cynffig Primary School is the result of an amalgamation of Mynydd Cynffig Infant School and Mynydd Cynffig Junior School which came into effect from September 2015. The school currently operates over two sites.

The proposer has appropriately considered the relative advantages and disadvantages of the proposal when compared with the status quo. For example, it has clearly demonstrated that the current buildings are in poor condition. It has suitably considered moving the schools to one of the current sites but has appropriately identified safety issues regarding highways on both sites and the insufficient space to establish a primary school on the current infant site. However, although the proposer has demonstrated that projected numbers will rise in the school to 404 by 2024, it will still leave the school with 59 surplus places.

The proposer has suitably considered the impact on other schools in the area which may be affected by the proposals. It has suitably demonstrated that the proposal could potentially have an indirect effect on pupil numbers in these schools due to potential shifts in parental preference of schools in the area. However, it has appropriately demonstrated that pupil numbers in most of these schools are also projected to rise. The proposer has not appropriately considered the impact on early years' providers in the area with an increase in capacity for nursery pupils.

The proposer has considered the impact of the proposal on learner travel arrangements. It intends to support home to school travel in line with the council's home to school transport policy. However, it has not considered any potential effect on pupils that may currently be eligible for transport who may no longer be eligible if the proposal was to go ahead. The proposer has completed an initial equality impact assessment that concluded that the proposal would not adversely affect a particular group in society. The proposer also considers the impact of the proposals on the Welsh language and reasonably concludes that there will be no negative impact on the Welsh language or Welsh medium provision in the area.

Educational aspects of the proposal

The proposer has provided a suitable analysis of performance data, including a concise analysis of national test data. It suitably demonstrates that pupils in the Foundation Phase make good progress from their baseline scores and perform above the local authority and Wales in reading and numeracy procedural tests. It correctly identifies an upward trend at level 4+ in key stage two over the last 3 years in all subjects and that the school performs above the local authority, local consortium and Wales in all cohorts in all tests. The provider suitably demonstrates that most pupils with additional learning needs and pupils with English as an additional language make good progress. The local consortium has placed the school in the yellow colour coded support category that indicates that the school knows what it is doing well and what it needs to improve. The proposer has also appropriately considered the most recent Estyn inspection outcomes for Mynydd Cynffig Infant School and Mynydd Cynffig Junior School. Mynydd Cynffig Infant School was judged as good in its current performance and for its prospects for improvement in February 2015. Mynydd Cynffig Junior School was inspected in 2009, where it received a Grade 1 for all seven key questions. The school has not been inspected since amalgamation.

The proposer has suitably outlined the proposal will likely enhance the quality of teaching and learning. The proposer clearly demonstrates that relocating the building will provide a better learning environment for all pupils. For example, it suitably outlines how the remodelled building will enable the school to provide better experiential and outdoor learning activities for the Foundation Phase as well as improving the ability for teachers to deliver the full curriculum at key stage 2. The proposer also suitably outlines the benefits of having the whole school on one site and the advantages of aiding transition between key stages 2 and 3.

7. Equality Impact Assessment

- 7.1 An Equality Impact Assessment has been carried out as part of the consultation stage and has been further informed by responses to the consultation papers. The assessment has concluded that there is a negative impact on the duties of the Council in respect of age. Mitigation has been considered and a plan will be actioned should the proposal proceed. (Appendix 6)
- 7.2 A Welsh Impact Assessment has been carried out as part of the consultation. (Appendix 7).
- 7.3 A Community Impact Assessment has been carried out as part of the consultation. (Appendix 8).

8. Financial Implications

- 8.1 The scheme was put forward for Band 'A' of the Welsh Government's 21st Century Schools funding programme in Bridgend's Strategic Outline Plan (SOP) in December 2010. In July 16, Council approved an increase in the scheme budget to £7.05 million.
- 8.2 Relocating the Primary School allows for the disposal of both Mynydd Cynffig Primary School sites. Council approval had been previously received to use the receipt from the sale of the Junior site, estimated at £700k, for Highways improvement works. These works have been identified by Highways and Transportation as being essential to allow the Primary school to relocate to the Cynffig site.
- 8.3 There may be revenue savings arising from the transfer of the split site school onto the single site at Cynffig Comprehensive School. However, until further work is undertaken, and information received on likely changes to non-domestic rates for the new single site school, the actual figures are unknown.

Hard Copies of this report are available on request from:

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**Mynydd Cynffig Primary – School Council Consultation
Wednesday 19th October 2016**

Attendees: GT (Schools Programme Manager), LJ (Project Manager), SC (Project Officer) and PW (Project Architect)

School Council: 2 Nursery children, 3 Year 1 pupils, 4 Year 2 pupils, 2 Year 3 pupils, 2 Year 4 pupils, 2 Year 5 pupils and 2 Year 6 pupils
Two members of school staff

Introduced the consultation session and set out the purpose of the meeting, nature and process of the consultation and outlined the proposal.

Questions/Issues

Answer/Comments

Will the comprehensive pupils be with the Primary children?

The Primary school children will be segregated via a fence from the comprehensive pupils.

What time will the comprehensive school finish?

The Primary School start/ finish times will be different/ staggered from the comprehensive school

When will the new school be built?

We will have to finalize the drawings, go to council with our plans, and make sure we have the right costs for the builders etc. Then once everything is approved, we will empty your current school of its belongings. We are currently aiming to be completed and moved into the new school by 1st September 2018.

What will happen to the infant and Junior school once we have moved?

At the moment nothing has been agreed.

Will the comprehensive and primary school pupils both be using the school fields?

Yes but the usage will be staggered, so they won't be used at the same time.

Will the school lunch hall be shared?

No they will be separate

Where will the access points be?

East Avenue can be used for pedestrians and the industrial Estate for vehicles.

Will there be separate play areas?

There will be a 1x nursery/ reception yard, 1x Primary yard and 1x Comprehensive yard.

Will there be an IT suite available in the new building? At the moment the Infants have a room for IT but the juniors do not.

No as there is a move away from dedicated IT suites for Primary schools, due to the increase in the use of iPads and laptops in classes.

Are the public being notified of these changes?

Yes, I believe there is a consultation meeting scheduled for the 31st Oct, 1st Nov and 8th Nov. Parents will also be notified by letter and a discussion on the Junior site. In addition to this, we will also be visiting the comprehensive school, for a school council discussion with the pupils.

Will there be space for the primary school pupils to utilise?

Yes there will be space available to use behind block 2 by the cycle park, with the woodland area which can be used for a growing patch/ environmental topics etc.

Will there be an access point to the school by the doctor's surgery and can this be used as a separate point for the Primary school?

We will have to check with highways but it is believed it can be used as an access point. Will look into it further.

What would you like your new school to have?

- Water fountains (like the ones in the juniors)
- Fish tank
- Rugby field
- Netball team/court
- Monkey bars
- School clubs
- Climbing wall
- Library
- IT suite
- Mini park area
- Allotment

Vote- Who thinks this move is a good idea?

13x Yes
1x No
3x Unsure

Asked pupil's to fill in the proposal form and send it back to us with their opinions

Teachers will run through the form with the pupils later today/ tomorrow, to help them fill them in, (due to some of their ages) and will get them back to us.

The meeting closed at 11:00am

Consultation Meeting
Venue Cynffig Comprehensive School
School Council
Date: 15/11/2016
Time: 14:00

Present: Cynffig Comprehensive Student parliament for year 7- year 13 and Leanne Geddes

Members of the Staff: Lucy Jones; Sam Connell; Gaynor Thomas

Introduced the consultation session and set out the purpose of the meeting, nature and process of the consultation and run through the proposal.

Questions/Issues

Will Cynffig bus service remain the same?

Will the sixth form have their own block like we have now?

Will you be taking up the playing field?

What are the benefits for this move, what's in it for us?

Do you feel there is a disadvantage to moving the Primary school to our site?

What do you feel are the disadvantages of moving the school to the comp site?

Answer/Comments

It will remain the same; however there will be a new drop off area for buses, a new drop off point for parents and parking spaces for teachers. *(plans were shown to the children to illustrate the new drop off point)*

No the Primary school will use the current sixth form block and plus there will be a new build extension. You will still have a sixth form room/ common room to study etc., it will just be moved somewhere else in the comp.

We will make sure that any damage to the playing fields as a result of the works will be re-instated.

The primary school children can be mentored by your selves; it will help transition from primary to comp. You will get a new and safer bus drop off point, new music facilities and be part of a shared site.

Some parents may wish to have a separate primary school.

Kids breathing in smoke, bullying, have little kids mixed in with us, losing the sixth form block, noise disruption from builders while we study for our GCSE or take exams, little kids distracting us.

<p>Are there any other schools that share the same site with Primary and comp kids?</p>	<p>Yes there are, there are many, for example Pencoed Comp share the same site as Croesty Primary school and YGG Llanhari in RCT.</p>
<p>Don't you think the Mynydd Cynffig kids will be intimidated by us and coming to our school?</p>	<p>As it is a change from what they are used to and we hope that the comprehensive pupils will make them feel welcome and help them settle in. The Primary school will be at the bottom of the school in your sixth form block, so will be segregated from yourselves and I'm sure the teachers and support staff would help support the children in their new school building.</p>
<p>Will we have two head teachers or one?</p>	<p>There would be one for the primary and one for the secondary; there is no change to the current arrangements.</p>
<p>Will we still have PE lessons at the school?</p>	<p>Yes, you will still have the same lessons as you did before. The tennis courts will be untouched and you will have access to the gyms and sports hall. The playing fields will be available for you however the area will be scheduled/ timetabled for use between the comp and primary school.</p>
<p>Will the Primary school have their own yard or are they sharing ours?</p>	<p>They will have their own yard which will be segregated off from the comp via fences etc.</p>
<p>Will this affect bullying?</p>	<p>Why is there bullying at the school? I hope there is no bullying at the school. To be honest bullying will be dealt with in the normal way it is now, through staff, peers and pupils and I'm sure there is a non-bullying policy here, the head teachers and staff will manage any bullying.</p>
<p>Will the Primary school use the same pitch as us?</p>	<p>Yes, but this can be scheduled and arranged locally by the head teachers.</p>
<p>How long will the building process take and where will the sixth form block go?</p>	<p>Lucy Jones is looking at the rooms etc. but room usage has not been finalized as yet. The purpose of the consultation is to see how you feel about the proposal. If the plan goes ahead the preparatory building works will be completed in the summer holidays, hopefully in readiness for September, when the new school term starts. The main school contract will take approximately a year to build. The sixth form</p>

<p>Will there be little kids at the window, waving and making funny faces at us, trying to distract our attention?</p>	<p>block would go to the Primary school but the sixth form will have new facilities and will be relocated within the school. Anything facilities required for the comprehensive curriculum will be provided.</p>
<p>Will our break and start/ finish times be the same?</p>	<p>There shouldn't be, I'm sure the staff will make sure the pupils don't do this.</p>
<p>The buses are always late picking us up etc., wont this clash with the Primary school?</p>	<p>This is for the head teachers to organize, however the school will open and shut at different times to the Primary school.</p>
<p>What about the noise level of the contractors and our exams?</p>	<p>I would imagine your head teacher is aware of this situation, the heads will organize both school to address the situation.</p>
<p>What about everything we have in the sixth form block, will you get rid of it or can we keep it?</p>	<p>We will make arrangements with the contractor to make sure the building work won't be done around the exam building, while exams are being held. We would look at where your exams are being done and work with the school and contractor to ensure building work and noise is not a distraction to you.</p>
<p>Where are the access points in the schools?</p>	<p>All resources etc. that you currently have will be kept; it will just be reshuffled and moved to different rooms.</p>
<p>We have been told there is insufficient parking for the teachers and support staff for the primary school, is this true and where will they park?</p>	<p>Pedestrian access to the comprehensive school is at the top of the school site, where the access points are now. Vehicles accessing the primary school are through the industrial estate and pedestrians to the primary are through East Ave and the community route. School buses are through Pyle Industrial Estate.</p>
<p>We have been told there is insufficient parking for the teachers and support staff for the primary school, is this true and where will they park?</p>	<p>There will be approx. 35 teaching staff places available. The head teacher of the Primary school has had a look at the current spaces being used by teaching staff etc. and feels this is sufficient. The 35 teaching spaces are within the parking guidelines, which are set by the Welsh Government and are based on the maximum, not minimum amount of parking spaces. <i>(the drawing plans of the drop off/ parking was shown)</i></p>

What will happen to the youth service at the school?	We are currently awaiting a report and are in discussions with Sarah Keefe and Mark Lewis about the youth groups. Once we know more, the council, community, youth service and the school can make a decision.
What will happen to the comp and primary school if this plan doesn't go ahead?	We are not sure what will happen. Mynydd Cynffig Primary are limited to where they can go if they don't come to this site
Where will the sixth form go and do we have enough space within the school to accommodate things?	This school has a lot of surplus spaces available; the capacity of this school is for approx. 1060 pupils, however approx. 650 pupils currently attend the school. We would adapt the school by giving the primary school the area currently known as your sixth form block, and incorporate that provision within the school to accommodate the sixth form. So basically you might lose the block but you will still have a sixth form area to study from etc. it will just be relocated within the school.
What will happen to the infant and junior sites if they move to the comp?	We are not sure, unfortunately we can't comment on what would or would not happen to that site in the future.
Will the dining area be shared?	No, at one point we thought the schools would have to share on a timetable basis, however it was decided that this was not a good idea. So now the Primary school and the comp school will have their own facilities and will not share the dining area.
Will the music room be by the common room for the sixth form?	Yes however, the facilities will be acoustically treated, not to affect the neighbouring rooms.
Won't moving the Primary school to the comp have a negative impact on traffic in the area?	Our highways team and an independent company have done several assessments on the area and traffic issues on East Avenue, Pyle Industrial estate, as well as other parts of the community, and this is the preferred site. The industrial estate access is more open and easier to access compared to what is currently in place. Parents will be able to turn around in a more controlled/ safer environment. The comp access will be the same.
Is it fair to interrupt our learning for this?	In what way? pupil response" <i>noisy work from</i>

	<p><i>builders at the front end of construction, studying/ revising and sitting exams for GCSE”</i></p> <p>This will be raised with your head teacher. We would work with the contractor and school to develop a schedule and understand arrangements for exams in order to minimize any disruption to your learning. In addition to this a lot of the work will be done on the school holidays (summer term)</p>
What will be the schools timings on start/ finish, breaks and lunches?	I'm not sure, that will be discussed with your headteachers teachers. However all teachers, parents and pupils will be consulted beforehand on any proposals of changing school timings.
Will 16 year old pupils be CRB checked?	No.
Where will the fire points be?	That will be incorporated into the design process and determined on plan and then shared with the schools.
It's already congested when coming to school, how will this help at the school if we have the primary stuck onto it?	There will be a parking area consisting of 52 spaces for parents, a separate area for buses and teachers parking. Some children already walk to school and there will be a staggered start/ finish time of approx. 30-45 mins. The head teachers will manage the sites on a local level.
What about the little kids breathing in smoke from the comp pupils?	There shouldn't be any smoking within schools.
What happens if there are parents who have kids in the infants, juniors and comp, how will they get home at the same time if start/finish times are staggered?	Parents and schools staff will be consulted regarding timings if the proposal goes ahead. Once there is a timeframe in place, the governing bodies will be a part of the decision making process on this.
When will we know when this will happen?	Any objections/ concerns need to be put in writing by 22 nd Nov, and then a draft consultation report will be written to go to Cabinet. Cabinet will then look at the proposal and determine whether to go ahead with the project or not. They will let us know whether they wish us to issue a public notice. There is then a 28 day period to object to the proposal, the outcome of which will be reported back to Cabinet. It is a long process but everyone is included and has a voice on whether they want

Will our school logo change?	the plan to go ahead or not.
Will any teachers lose their jobs?	I wouldn't have thought so, that's a school decision
Will the lessons change?	No
Will the start/ finish time be the same as now? And what about break times will they be the same as now?	No, they might change room but you will still have the same lessons.
Will we share the school hall for assembly?	I'm not sure. This would be down to the Head teacher to organize.
Do Mynydd Cynffig parents have a say in this?	No, you will have your own space.
There is a petition going around to stop the school from joining the comp, can we make our own petition?	Yes, we have previously consulted with teachers and governors and have had two meetings with parents already, with another planned for this Thursday.
Will we have another meeting like this if the plan goes ahead?	Yes, just remember it needs to be in with the authority by 22 nd November, otherwise it will not be included in the report that goes to Cabinet.
Can we do a pupil vote on whether to move the school to this site or not?	Yes, if you would like. We can show you the completed version of the drawings or anything else you would like to discuss/ see.
What about people with additional learning needs, that need support i.e. disabled people?	Yes. Just remember if you want your voice heard and for Cabinet to be aware of your feelings/ opinions and so on, it needs to be in writing to us by 22 nd November. We have proformas for you to fill in, so please share the information you have gained from today with other pupils to get their opinion. Parents already know about this proposal and have another consultation meeting Thursday. The pupil's voice just like the community is very important to us. So you can do a vote, a petition, fill in a pro forma, but whatever you do make sure it is sent into Ellen Franks in the Council by 22 nd November.
	There will be disabled access but the head teacher will look at what the learning needs and what they need to provide for additional support

for the pupils and the school.

The meeting closed at 15:00

Summary of feedback received with responses

TRANSPORT

- More people will drive due to increased distance to school
- More difficult to walk children to school therefore increasing traffic in the area
- We have to drive out of our village to get to our local school
- Will drive not walk due to increased distance
- Additional travel time to drive to industrial estate
- More cars on the road due to parents preferring to drive rather than walk – causing further congestion on the main roads

The LA recognises that some people will benefit from the school being at the Comprehensive site as they will live a shorter distance from school than at present, however, it is agreed that some will live further away. There have been comprehensive assessments undertaken to consider the routes that are likely to be taken by pedestrians, cyclists and vehicular traffic. These assessments have indicated that certain works will need to be undertaken as part of any planning application for the school and if agreed, the associated routes for all modes of travel will be deemed as available for school traffic. Over and above the assessments outlined above, BCBC Learner Transport policy indicates that free transport is provided to pupils living distances greater than 2 miles from school (for primary aged pupils) and 3 miles for secondary aged pupils. These distances only apply where routes are deemed to be safe and available.

It is not anticipated that this proposal would lead to journeys which would be considered to be unreasonable, in line with statutory guidance.

- Safety and access issues with increased traffic at East Avenue and Meadow Avenue
- What are you going to do to prevent congestion in East Avenue?
- Increased traffic to the Eastern Avenue entrance
- Was increase in traffic considered?
- Insufficient number of drop off spaces
- Limited staff parking
- Car parking provision for ALL staff
- Car park instead of drop off point
- Parking facilities
- Drop off and pick up easier
- Potential parking in industrial estate
- Concern re volume of traffic on industrial estate and congestion
- Access and egress via the industrial estate re: safety
- Idea of using industrial estate entrance is absurd. Doesn't BCBC promote walking to school and being green?
- Accident waiting to happen accessing via the industrial estate
- Dangers relating to the school entrance being relocated to the Industrial Estate

- Location not appropriate for primary school, move to junior site or not at all
- Concerns about crossing in front of Surgery
- Dangerous on foot or car
- Emergency vehicle access
- Hope horrendous roads to comp will be sorted

The Highway Authority is aware of the congestion issues that occur within the vicinity of East Avenue and Meadow Lane and the need to provide appropriate parking and drop off points for vehicular traffic associated with the Primary School. To mitigate these issues the following conditions are being considered:-

- *Different start and finish times between the comprehensive school and the primary school.*
- *Dedicated staff parking area to the south of the school*
- *Dedicated drop off area for the Primary school site to the south of the school*
- *Ensure that the school entrance is easily accessible from the parent drop off area*
- *The catchment area for the Primary School does not extend to the East of the industrial estate and therefore there is unlikely to be excessive pedestrian traffic through the estate.*
- *A physical inspection has been undertaken of all pedestrian routes to the school from within the catchment area and any areas identified as unavailable will be considered, as appropriate*
- *Appropriate footways will be constructed within the school*

BCBC would implement any highway safety improvements as identified through the Planning application process.

- How can parents be persuaded not to drop off at the pedestrian entrance?

The shortest route into the primary school for those dropping off by vehicles would actually be via the vehicular access to the south, which has specifically been designed to facilitate this. This, in conjunction with the School Active Travel Plan would encourage appropriate use of the parent drop off area. Furthermore, robust communication with parents will help ensure that they are using the access and drop off arrangements appropriately.

- Safe journeys to school – will there be any patrolled crossing?

The routes have been examined and appropriate crossing facilities are currently available. However, there is a current School Crossing Patrol at the junction of Prince Road and Bridge Street. A review of this provision will be undertaken after a final decision has been made on the new school location.

- Impact on traffic flow of Civic Amenity site move
- Increased traffic due to potential move of civic amenity site
- Move of Civic Amenity site to industrial estate – has this been taken into account

During the planning application stage, Highways observations will be provided in accordance with the remit of the planning process.

- Kerbcraft and cycling programme will be more difficult as the East Avenue and the industrial estate are not appropriate

There is no Kerbcraft programme in the existing schools. However, should the school be relocated to this location then the Road Safety team will engage with the school to endeavour to deliver Kerbcraft at the new location. With regard to the cycling programme, the LA will ensure that this is provided at the new proposed school.

- Where can we view plans for highway improvements?
- How will the school be accessed by cars? Parents drop off point?

The initial plans displayed at our open events did give information on proposed road and parking layout on the school site. A Senior Officer from the Council's Traffic and Transportation Section attended all of the open events and provided information and answers to questions wherever possible. Initial site layout plans (as presented at our open events) and detailed plans arising from the traffic assessment, when available, can be requested from Ellen Franks (contact details as per Consultation document).

A revised Transport Assessment is currently being undertaken which will detail recommended highways improvements. Should the scheme be put forward and then approved by planning, then detailed Highway drawings will be available at that point.

Vehicular access to the school would be via the Industrial estate entrance. The drop off point would be within the school site.

SCHOOL ORGANISATION/WELLBEING

SITE

- Land take of primary school on comp site affecting space for comp children and their health and wellbeing and create congestion
- Supervision of comp children difficult due to location of primary extension
- Will there be plenty of outdoor space for both schools?
- Sports facilities in school being taken over
- Smaller playground areas
- Lack of outdoor space compared with existing
- Land available in present schools

There are currently a significant number of surplus places at the comprehensive school. The LA therefore has confidence that the comprehensive school site is able to accommodate the additional pupils, outlined in the proposal to move the primary school onto the site. There are minimum guidelines which must be adhered to in relation to outdoor space.

There is an audit currently being undertaken of the pitch provision at the Comprehensive site to ensure that these guidelines are met. This will ensure that adequate pitch provision is provided for both the comprehensive and primary schools.

As the comprehensive site is quite large, it was envisaged that the primary school will share some outdoor facilities by timetabling this provision. This audit will take into account location of pitch and grassed areas to ensure that supervision is not compromised at lunch and break times.

The headteachers are working in collaboration to identify areas within the site for outdoor teaching, for example, eco area, school allotments etc.

IMPACT ON COMPREHENSIVE SCHOOL

- No improvements to comp building
- Huge change to comp for very little benefit to them
- Time building work will take and disruption to lessons and exams
- Massive disruption in interim period of getting comp site suitable for use
- Disruption to pupil's education

As the proposal involves the use of the existing sixth form block for the primary school, there will be a need for the comprehensive school to decant from this area. In order to minimise disruption to the school and prevent disruption to learning, this is planned to be undertaken during closure days. A number of areas within the comprehensive will be remodelled and upgraded to provide teaching and learning areas. It is anticipated that this remodelling work will be undertaken during the school holiday period, to avoid disruption to the operation of the school, in particular examinations.

HEALTH AND SAFETY

- Supervision of car park and drop off area

The car park and drop off area at the bottom of the site will primarily be used by the primary school pupils, parents and staff. Adequate supervision arrangements will be put in place.

MIXING OF PUPILS

- Mixing of junior and comp pupils – witness bad behaviour, language and bad habits
- Intimidation walking through comp pupils with a 3 year old
- Proximity to comprehensive school
- I do not agree to moving the school to a site with young adults
- Daunting environment for younger pupils, especially those with SEN
- I'm very concerned about the safety of the children within a large school
- Negative impacts on younger children observing adolescent behaviour, e.g. use of foul language, inappropriate hand signals, smoking, sexual contact; kissing and heavy petting, observing teenage angst, bullying
- Intimidation from teenage children
- Potential for overhearing discussions of a sexual nature
- How will pupils be segregated to prevent bullying of younger children?
- Playground location between sports hall and youth block (not separate)
- Playgrounds in full view and ear shot of comp areas

- Concerns re: missiles/language near promenade area. What screening will be included?
- Smoking outside school
- Entry into the school
- High security required keeping older children from younger ones

We outlined in our consultation document and reiterated at the open evenings that the safeguarding and wellbeing of children is the highest priority for the local authority.

- *There will be segregation between primary and secondary age groups*
- *There will be secured access arrangements, e.g., keypads on doors.*
- *There will be 'staggered' start and end times of the school day as well as lunch and other breaks.*
- *The two age ranges will have separate play areas and outside space and separate entrances and exits to and from the school buildings.*
- *Robust safeguarding arrangements will be in place by both schools.*
- *It is anticipated that the proximity of the primary school to the secondary school will help instil a feeling of familiarity for children who are due to transition from Year 6 to Year 7.*

STAGGERED TIMES

- Staggered start and finish times would be unworkable if children in both schools
- Consider comp finishing before primary and starting half an hour beforehand
- Change of school day – how will this affect comp children and their parents?
- Will staggered times work when considering breakfast and after school clubs?

In considering the local impact of locating both schools on the same site, the LA will need to examine all its statutory powers to ensure the proposal is viable. Staggering the start and end of the school days for both primary and secondary schools will support the viability of the proposal, not least in respect of mitigating the impact of the proposal on the local highway network, and also support the segregation of primary and comprehensive pupils and would support the separate identity of both schools.

SUITABILITY OF BLOCK

- Sixth form block unsuitable due to stairs and not child friendly
- Stairs to upper floors – will lifts be provided?
- H&S being in three storey building
- Fire evacuation more difficult in 3 storey building

The infant children (Years 1 and 2) will be located on the lower and upper ground floors of the sixth form block. There is minimal change in levels between the lower and upper ground floors. Educational professionals have been consulted regarding the pupils negotiating stairs in the school. It was recommended that the very young children, i.e. nursery and reception be accommodated separately in the new

extension which is all on one level, but that the remainder of the children could adequately travel between floors in the sixth form block without an issue. The older junior children will be located partly on the upper ground and top floor of the building.

There will be a platform lift in the new extension for compliance with the Disability Discrimination Act (DDA). There will be a lift in the sixth form block which will be able to access all floors to comply with this legislation.

Risk assessments will be undertaken by the school to ensure safe movement of pupils.

The designers have worked very closely with the Fire Officer and Building Control in relation to the developed plans and the fire strategy proposed satisfies these regulators and the travel distances in the event of a fire are all within current guidelines.

SIXTH FORM

- Sixth form should have their own space

The block referred to as the existing 'sixth form' block is also used for other purposes, including music provision etc. The sixth form will be provided with their own common room in another part of the school, as part of this proposal.

TRANSITION

- Loss of transition to 'comprehensive' school
- Removal of milestones within a child's development
- Let children be children and experience infant school

It is anticipated that the proximity of the primary school to the secondary school will help instil a feeling of familiarity for children who are due to transition from Year 6 to Year 7. A similar situation exists at Pencoed Comprehensive and Croesty Primary Schools where there is a benefit in there being close proximity of both schools.

The Donaldson Report "Successful Futures" encourages schools to lose milestones within their development. As for transition to the Comprehensive School, the anxieties which pupils experience as they move from Primary to Secondary can be diminished due to familiarity of building, familiarity with teachers, etc. There are educational benefits of all-through 3-18 education, without the traditional UK break at age 11 (while ensuring that age groups are appropriately separated on site). This is consistent with established practice in European countries such as Finland which outperform the UK in PISA and other comparative studies.

ALL THROUGH SCHOOL

- Misconception that it will be a super school

It was made clear in the consultation meetings that the two schools will remain separate as part of this proposal, but will share the same wider school site. There are no other schools in the area involved in this proposal.

FINANCE

- Parents not aware of funding planned to improve schools
- How do you plan to finance this proposed merger?
- All about council saving money/making money with no consideration for the young children and their education
- How will the budget to the schools change?
- 3-18 schools have no evidence of positives only positives on the local council's budget. Once again the council selling off school land to build over priced housing

The budget of £7.05 million for the project is stated in the consultation document. This is made up of Welsh Government 21st Century Schools Grant funding and BCBC Capital funding on a match funding basis of 50% across the full 21st Century Schools Programme. The majority of this funding will be used to develop the new provision for the primary school, together with the remodelling of the existing sixth form block. However, there will be monies utilised to remodel certain areas within the comprehensive school.

The proposal has been suggested primarily to bring the primary school together onto one site (at Cynffig Comprehensive School). This fits with the strategy of the Local Authority for all through primary schools. It is anticipated this would benefit primary aged pupils as they would be in one building, giving a closer feeling of unity than is currently experienced.

Schools are funded by the local authority based on a locally agreed funding formula, in line with Welsh Government regulations. If a school's characteristics change, e.g. re-located to different premises, these elements of the funding formula will be re-calculated and the school budget adjusted accordingly. For example, if the new premises are larger overall, additional funding will be provided to meet higher cleaning costs, and vice versa. Similarly, if the condition of the building is improved, less funding will be provided as maintenance costs will be lower. Overall the school should be in no worse or better a financial position as a result of the move.

The proposal is not for an all through 3 – 18 school. Both schools will be independent of each other on the same wider school site.

The LA is dependent on capital receipts from sites surplus to requirements. The development of these sites follow agreed local and national policy.

WELLBEING

- Unity of school in one building
- Move is in best interest of children
- Helps ease transition to comp

These advantages to the proposal are noted.

DESIGN

- Adapted not brand new school

- Claustrophobic 'fenced in'
- Will the children be caged in?
- Design prohibits unit working in the Foundation Phase
- Toilets and wash hand basin height to be considered
- Infant children need more time to have lunch
- Plans are not adequate
- Will buildings be suitable to provide outdoor access for all Foundation Phase classrooms allowing free flow movement of pupils in and out of classrooms during lesson time, e.g. ground floor, patios provided?
- Will soft play areas be provided for Nursery and Reception?
- Will there be a need to remove/disturb asbestos in the building that will be converted for yr 1-6?
- Will the main hall have a stage to allow the excellent standard of concerts provided by Mynydd Cynffig pupils to continue?
- What facilities will be available to ALL school children?

The proposal involves the adaptation of an existing block within the comprehensive school which is currently underutilised, which will assist in reducing the number of surplus places currently at the school. The accommodation in this block, following remodelling, will be of high quality and fit for 21st Century teaching and learning.

The areas to be segregated will be planned in a sympathetic manner, with soft landscaping in order that the areas don't feel claustrophobic. The primary school's playground will be fenced to segregate from the comprehensive school pupils.

The head teacher and Foundation Phase lead for Bridgend have been involved in the development of the design and there wasn't a request for provision for unit working.

The primary school will include all new toilet provision; therefore will be appropriately sized for the respective age of the children.

Nursery, infant and junior children will have different lunch times, ensuring the younger children have adequate time to have lunch.

The plans have been developed in conjunction with the Education department and the full design team and reflect the client requirements.

The Nursery and Reception classrooms have their own single storey purpose built extension to the main school, allowing free flow movement between indoors and outdoors. They will have direct access to their own soft play provision. Years 1 and 2 will be located at lower ground floor level and will have direct access to their own 'outdoor classroom' areas, directly outside their classrooms.

In the event of discovering any traces of asbestos during any future refurbishment project, it will be removed as part of the project by an approved contractor and disposed of in accordance with current asbestos legislation.

The new main hall will be provided in the new extension, adjacent to the new kitchen to serve the primary school. There will also be a second hall located in the junior department of the school.

The pupils in both schools will have access to the same facilities that they currently enjoy. There will be excellent opportunities for collaboration between both primary and secondary schools.

- Bigger classrooms
- Extra space e.g. PPA, meeting rooms etc
- Soft play areas for Nursery and Reception
- Street area
- Modern heating system
- Plaza style learning opportunities for Foundation Phase
- Identified outside learning areas for Foundation Phase
- Potential for PE hall/music room/drama hall

These advantages are noted.

SAFEGUARDING

- CRB checks for Post 16? Who will pay?
- Safeguarding issues

The CRB check has been replaced by the Disclosure and Barring Scheme (DBS). There is no requirement for comprehensive pupils over 16 to undergo this process, as they will not have unsupervised access to children.

Adequate risk assessments will need to be developed to ensure that both schools are satisfied that there are sufficient measures in place to safeguard all pupils.

EXISTING PROVISION/JUNIOR SITE

- Misled into thinking primary school would come together on junior site
- Simple solution would be to build a classroom extension on each site and schools carry on as they are doing a fantastic job
- Why move a school that is thriving and has a good reputation?
- Currently providing a good education, any argument to move the school to enhance education is factually incorrect. School data is above national average and inspections were graded as good and excellent. School doesn't need relocating for 21st Century learning to take place

There has been a robust assessment of a number of options, including the redevelopment of both primary school sites. Unfortunately, due to significant constraints, both on and off site, it was not felt at that time that the LA was able to take forward these as viable options.

Providing a classroom extension on each site would not fulfil the main reason for bringing this proposal forward, i.e. to bring the primary school together on one site. There would likely be concerns from Highways regarding further development on both infant and junior sites. Furthermore, there is insufficient land on the infant site to create an extension.

The LA is confident that the primary school can continue to have a good reputation and thrive if it re-located, as the head teacher and staff would transfer to the new school and

continue to deliver excellent quality teaching and leadership in order to at least maintain current standards.

YOUTH PROVISION

- Future of youth club

BCBC officers have met with the comprehensive school to discuss the number of young people participating in the youth club provision and the types of activities undertaken. There is an options appraisal report currently being compiled to explore options for the relocation of the youth club. A consultation process will be undertaken to understand the views of the young people involved, prior to any option being taken forward.

EFFECT ON OTHER SCHOOLS

- Loss of pupils to Pil and Cefn Cribwr
- Possible closure of neighbouring schools

The school admission process allows parents to choose the most appropriate school for their child. The LA monitors pupil numbers and projects these beyond 5 years. In controlling applications for admissions to schools which are not the nearest suitable school (catchment school, the LA uses this information to ensure schools remain viable.

It is not anticipated that this proposal would result in the closure of any schools in the area.

PUPILS WITH ADDITIONAL NEEDS

- Son has additional needs and has taken time to settle and would not take well to change
- How will children with additional needs be catered for?

Individual children's needs would be met from within the school and the Inclusion Service. Each school would have their own additional learning needs register and if a child has a statement, their individual needs would be identified within this.

PROJECTED NUMBERS

- If there is an influx of pupils, where will they go to school?
- More houses being built – no more room in schools
- When sites are built on, the extra 60 places will be used up
- Projected increase in comp numbers
- Main concern is that enough capacity is left for both schools to further grow and develop. Losing whole block will have a huge effect on comp and with rising numbers this could cause an issue where that school is left without the capacity for growth

- Where do the projected pupil numbers come from? Is it the birth rate in the local community? Does it factor in new housing developments in the area? Was the 0.2 figure used to calculate the pupil yield from the housing developments?
- Director stated comp was not viable unless the surplus places were reduced

OTHER

- Why has there been a change in the proposal since 2011?

The Local Authority has a statutory duty to provide sufficient places for children. Mynydd Cynffig Primary school will increase in capacity from 345 places (aged 4 – 11) to 420 places. This builds capacity into the school, should there be an influx of children in the area. The LA uses a robust methodology to project pupil numbers in line with Welsh Government expectation. These projections are used to ensure the LA provides sufficient places for pupils across the LA.

All housing developments are subject to the Planning process. The Education Department are consulted regarding potential impact on places on local schools. Should there be a shortage of places, the Authority can, in certain circumstances, request a contribution from the developer towards the cost of providing additional places.

As part of this proposal, the capacity at the comprehensive school will reduce to 900 places (ages 11 – 18). There are currently approximately 650 pupils attending the school, therefore there is considered to be sufficient capacity for growth in line with approved projections.

BCBC projects future pupil numbers using its longstanding methodology which accounts for live births in the area, pupil drift and also pupil yield from housing developments for which planning approval has been granted (currently 0.05 for Nursery, 0.22 for primary and 0.18 for secondary). The calculations shown in the consultation document in respect of future projections all follow this methodology.

At the time of proposing the option of relocating the primary school to the comprehensive school site, the LA had identified that there was considerable pressure on the LA's budget as a result of the Council's Medium Term Financial Strategy, which sought unprecedented cuts to the Council's budget over the 2016/17 to 2019/20 period of £42.8 million as a worst case scenario. It was also identified at that time that protection of school budgets would not likely to continue and the LA may face a situation where a 1% cut to school budgets would be required.

The Local Authority had expressed concern that as there was a large number of unfunded surplus places at the comprehensive school and together with the likely increased pressure on school budgets, this could mean that the school could potentially be unviable moving forward.

The potential risk of closure of a comprehensive school would not be something that would be desirable given the impact on the school, school staff, the governing body, pupils and wider community.

The main mitigation in respect of this risk was identified as to use the surplus space at Cynffig Comprehensive School to the benefit of the Mynydd Cynffig Primary school. This has been the most viable site to consolidate and move to, and given the close proximity of the comprehensive school to the primary school sites, this was seen as the ideal solution.

LOCATION

- Proposed site is only just in catchment area

The staff and pupils of Cynffig Comprehensive feel very much that their school is part of the community of Kenfig Hill, as the majority of children living in the Cornelly, Pyle and Kenfig Hill area transition to this comprehensive school. There may be increased travel distances for certain families, but for others it may be closer.

FUTURE OF SITES

- What will happen to the old buildings?
- Future of infant site

Should the proposal go ahead, the infant and junior school sites will likely become surplus to requirement. Any decision on the disposal or retention of these sites would be made in line with LA policy.

GENERAL

- In general, I think the move to the comp is a good idea

This positive comment is noted.

- If the comp is undersubscribed and we are moving there to prevent it closing, why can't you demolish the current sixth form block to get rid of the surplus places and spend money on improving the site, including access and moving the two schools together

A feasibility study was undertaken to identify the most suitable solution to take forward to detailed design. The chosen solution included the use of the current 6th form block together with a purpose built extension. The other options did not meet the range of criteria met by the current proposal.

PLANNING

- What is the main purpose of the proposed merge?
- What research has been conducted?
- Which schools have been visited?
- Can I see the plans?
- Which education professionals have been involved in the planning of this merger?

The main purpose for the re-location of the primary school is to bring the infant and junior departments together on the same site.

On 3rd March 2015, Cabinet approval was received for the Council to adopt revised principles as a framework for school organisation in Bridgend. Five key principles were set out to inform the organisation and modernisation of our schools:

- Commitment to high standards and excellence in provision.*
- Equality of opportunity, so that all pupils can access quality learning opportunities, regardless of which school they attend.*
- Inclusive schools, which cater for the learning needs of all their pupils.*
- Community focussed schools, where the school actively engages with its local community.*
- Value for money.*

The Policy and Planning Framework sets out 17 areas where these principles should be applied in practice.

The principles which are particularly relevant in the context of this project are the size of primary schools (to ensure that “all Bridgend’s primary schools are large enough to make the full range of necessary provision”) and value for money, efficiency and effectiveness (“narrowing the gap between the most and the least expensive provision currently”).

BCBC Officers have visited Ysgol Gyfun Llanhari where accommodation was utilised to develop a primary school on the site of the existing comprehensive school. Their school is different in that it is an all through 3 – 18 school with one head teacher. The head teacher promotes the benefits of this model of provision and has emphasised the benefits to pupils and staff.

The Architect’s initial drawings were available for viewing and discussion in the three public consultation meetings that were held.

During the assessment of the identification of the options for the primary school being located on the comprehensive school site a full range of professionals were involved to identify and score the options as follows:-

<i>Robin Davies</i>	<i>Group Manager, Business Strategy & Performance</i>
<i>Gaynor Thomas</i>	<i>Schools Programme Manager</i>
<i>Chris Lewis</i>	<i>Project Manager</i>
<i>Sarah Frampton,</i>	<i>Project Officer</i>
<i>Liz Bridges</i>	<i>Health and Safety Officer</i>
<i>Cllr Huw David</i>	<i>Deputy Leader, Bridgend Council</i>
<i>Neil Davies</i>	<i>Headteacher, Mynydd Cynffig Primary</i>
<i>Neil Pryce</i>	<i>Headteacher, Pil Primary</i>
<i>Nicola Williams</i>	<i>Headteacher, Afon y Felin Primary</i>
<i>Tony Godsall</i>	<i>Traffic and Transportation Manager</i>
<i>Robert Morgan</i>	<i>Senior Development Control Officer</i>
<i>Andrew Radmore</i>	<i>Chairperson of Cynffig Comprehensive Governing Body??</i>
<i>Allan Jones</i>	<i>Chairperson of Mynydd Cynffig Primary Governing Body??</i>

TRAVELLING TO SCHOOL

- Children will not be walking to school as it is too far away, causing a rise in obesity. Pressure on parents to walk their children to school regardless of the additional time it will take and then having to get to work on time
- Safe walking routes need to be created

The LA does not envisage that there will be a significant increase for all pupils in respect of increased distance from home to school. Whilst some may have to walk further, others will be closer to school.

The LA is currently commissioning a full review and assessment of all safe walking routes within the county borough.

COMMUNITY

- Loss of village feel
- People are afraid of change and have memories of attending the existing school
- Huge effect on the community – annual Easter parade, family fun days, fetes and summer BBQ in school. Senior Citizens get involved in these and other school activities, allowing them time to socialise.
- Taking school out of village is loss for community
- Village destruction
- School would not be in village but on an industrial estate, it takes so much away from the community
- School and playing field is major part of community
- Church visits
- Removal of historic buildings within the community and memories that it holds for community members and generations of their family

When schools, which are often seen to be community facilities, are moved out of the immediate community they have traditionally served, there is the potential that this will cause some anxiety within the local community. In this situation, the LA would seek to support the school in maintaining and rebuilding positive relationships to mitigate any anxiety. The LA and school would work together with community groups to look for opportunities to support improvements to community cohesion.

- Reduction in footfall past local shops which rely heavily on this.

Opinion noted.

- Concern regarding the possible development for housing on the Junior and Infants sites once relocated to the Comp site – and the adverse effects it will have on the community as a whole, e.g. doctors, dentist, congestion, hospitals

Any future development on either infants or junior school sites would need to follow local and national planning policy and would be considered independent of this proposal.

- Less social interaction between parents on the school yard due to the implementation of a 'drop off' point

Comment noted.

OTHER

- Concrete factory – who will monitor H&S?
- Huge concern over the planning approval for a concrete factory which is to be located adjacent to the athletics field
- Dust monitoring machine required around school and playing areas
- Pollution from industrial estate

The Health and Safety Executive will be responsible for regulating health and safety at the site. However, the Public Protection Department within the LA will be responsible for regulating the operator to ensure compliance with permit conditions. An environmental permit is required to operate a ready mix concrete activity which will contain conditions to control emissions to the air. The operator will be required to carry out visible emission monitoring from their own site and to comply with Best Available Techniques to control emissions. If problems are identified, the operator would need to carry out remedial action.

- Inadequate supervision could lead to child escaping from school which poses an increased danger with increased traffic

Schools are responsible for ensuring the security and safeguarding of pupils when on the school site. Schools undertake risk assessments to ensure that they are fulfilling these requirements.

- None of the planners live in the area

Comment noted.

- What will the main ethos be?
- What are the shared values?

The Council adopted 17 areas where the principles should be applied in practice. The principles which are relevant in the context of this proposal concern the size of primary schools and value for money, efficiency and effectiveness and the provision of local schools, planning new provision to reflect changes in the distribution of the population. The schools would be able to set their own ethos and shared values.

- Have the change in catchment boundaries that Porthcawl wanted to introduce been taken into consideration?

The LA has not considered at this time a change of catchment boundaries which is related to this proposal.

- I wasn't informed of the meeting or proposal (response received 23/11/16)
- If I had more time I would like to give you my reasons but don't (received 23/11/16)

The consultation was undertaken strictly in accordance with legislation outlined in the School Organisation Code. The consultation document was produced to fully comply

with this guidance and met all statutory requirements. All prescribed consultees outlined in the Code were properly consulted and provided with copies of the document, or given details of how it could be accessed. All supplementary documents, including the Community, Equality and Welsh Language Impact Assessments followed the prescribed format recommended in the Code and were produced, and therefore available, from the start of the consultation process.

The consultation document was available to the wider community via the Council website, as was the questionnaire for any person to forward their views and opinions on the proposals. A series of consultation events were held, at the local primary and secondary schools, all of which were completely accessible and were open to any person who wished to attend.

The LA is not obliged under the School's Organisational Code to hold formal meetings with the public but does so to ensure that there is sufficient opportunity through a wide range of mechanisms for interested parties to make their views known.

Staff and Governors Consultation

**Consultation Meeting
Venue Mynydd Cynffig Primary School
Staff and Governors
Date: 01/11/2016
Time: 16:00**

Present: Mynydd Cynffig Primary School Staff and Governors

Members of the Staff: Lucy Jones; Sam Connell; Phil Watts; Sarah Frampton and Tony Godsall

Introduced the consultation session and set out the purpose of the meeting, nature and process of the consultation and run through the proposal report.

Questions/Issues

Will the school catchment area change once the scheme is complete?

The projection numbers on the report look low for the Primary school, is this correct?

The plan shows you can help reduce traffic issues to the site via the industrial estate, however I believe it will be carnage dropping off both comprehensive and Primary school children at the same time. What do you have in place for that, apart from the industrial estate?

There is too much traffic through East Avenue as it is, with parents parking, reversing and trying to get through to drop off their kids. How can you enforce the traffic restrictions in the street and reduce the amount of risk to the students.

Answer/Comments

It will remain the same

The projected figures are correct and confirmed. There are currently 453 children enrolled including nursery.

There will be staggered start and finish times between the comp and the Primary school by approx. 30 mins.

The access point is very important to us, we have done a learner travel assessment, and the traffic issue on East Avenue is difficult, especially with regards to safety issues of kids walking, parents cars reversing, residents trying to leave the street and so on. The industrial estate access is more open and easier to access, you will not have issues of parents reversing therefore reducing the risk of an accident. It should also reduce traffic and parents will be able to turn around in a more controlled/ safer environment compared to East Avenue. The comp access will be the same. The walking routes will be within the Welsh Government guidelines. The physical report

was done independently from the council. There was an option to bus kids in if the road access is unavailable (as classed by the Welsh Government guidelines). However this site has been deemed as "available" as long as certain highways conditions are met i.e. dropped kerbs, hedges cut and so on. We will take into account the kids walking route home to make a clear pathway, so it is our job to make it safe and easy accessible. Also the public can put their views/ opinions to the council in writing during the public notice period.

What about parking?

The current parking situation at the Primary school is unacceptable as well with the new site in its current situation and therefore needs improvement. We are aware of the issues and we are trying our best to mitigate the issues/ concerns you may have. However please feel free to voice your concerns that you may have e.g. will the footway be wide enough for prams, is there enough drop kerbs, is there a cycle route and so on.

Is there any parking spaces allocated within the school for the parents to drop their kids off

There will be a parking area consisting of approx. 52 spaces for parents to drop off their children. There is a separate area for bus drop off and staff parking. Some children can walk to school which the Welsh Government wants to encourage and there will be staggered drop off points. The new proposed drop off point is a lot larger than the current situation and a point to remember is it is a lot larger than most other schools as well.

It is said that nursery children will have a bus provided if they live 1.5 miles away or more from the school, what happens to the kids that live 1.4 miles away, this wouldn't be fair and you can't expect parents to put a 3-4 year old on a bus to school.

Unfortunately this is the general rule for most schools, you can voice your concerns to the council but unfortunately this is out of our control and cannot comment either way on this.

Is it true that if this scheme does not go ahead, to move the Primary school onto the comprehensive site, then Cynffig comp will not be a viable school anymore?

Cynffig Comprehensive currently has surplus places and the proposal to locate the primary school on the site, will help reduce these. However, there are other reasons for the proposal too.

Assuming the new proposed scheme works, what happens if the comprehensive pupil numbers increase, what

This proposal will result in the Comprehensive School having a capacity of 900 spaces, currently there are approximately 650 students

contingencies do you have in place then?

attending so there is spare capacity should there be an increase in pupil numbers for the future.

There is a Civic Amenity site planned for Pyle Industrial Est, which is right by the school, which means there will be large lorries etc. coming through the Ind Est. It's not really ideal for this site to be right by the school.

We are unaware of any current plans being agreed; however should a planning application be placed, highways will be consulted as part of that process.

This is a community school and your proposal is going to destroy that. Generations of children have been taught at this school and you're going to just rip that away from us! This school used to have the infants on the Junior site, before it got burnt down. A report was done in 2011 to move the infants onto the junior school site. What has happened to that? This just seems like a done deal and you're just going through the motions.

This is not a done deal. At this stage it is just a proposal, and you can object to the proposal. Anyone can write their thoughts and concerns on the Pro forma form or write to the council. We are merely discussing what we propose to do, after undertaking various risk assessments/ improvement plans through the council and independently. As a result of all that, this is the end product. This is the purpose of the meeting; to discuss the plans, for the public to understand the rationale behind the decision and to gain your thoughts and ideas.

I am not convinced this scheme has been looked at properly- as a long term viable option

We have looked at the current school buildings, their condition and significant maintenance backlog. We investigated moving the infants onto the junior site and vice versa. This option is the best solution all round to improve the current situation and for the future of the schools. Highways are currently trying to resolve the current issues you have within the new scheme by looking at drop offs, parking and H&S for the public and its pupils. Highways will put any observations they have to planning and will defend any decision they make with documents to back it up. We have and are still looking into this scheme in great detail from every angle. Again if you have any concerns or would like to voice your opinion on anything to do with this project then there is also an opportunity to express them in the public notice period. This scheme is part of the 21st Century Schools Programme. The Authority has received funding approval 'in principle' for the Strategic Outline Programme (SOP) submitted which outlines funding proposals for all schemes, not just this one. There is then a three stage business case procedure which needs to be followed to secure funding for

	individual schemes; SOC (Strategic Outline Case), OBC (Outline Business Case) and FBC (Full Business Case). The SOC has already been approved, the OBC is currently being developed, which will be followed by the FBC.
Does the Council and Welsh Government need to sell the Primary and infant school to help fund the site?	No decision has been made as yet regarding the future of the Infant and Junior sites, should the proposal go ahead.
Will there be new houses built on the current primary school site?	I don't know of any plans to do so and can't comment on that, as nothing has been decided.
Where will the access points be?	East Avenue can be used for pedestrians and the industrial Estate for vehicles. We are also looking at the reopened cycle route for a walking access point behind the doctor's surgery/ East Ave to try and relieve some pressure off East Ave and to encourage parents and kids to walk to school. The comprehensive parking will remain the same.
Can East Avenue be turned into a one way system?	To turn East Avenue into a one way system, a plan/ case would have to be put forward and we would have to consult with the residents. If they reject the proposals then it would go into an appeal process/ panel. It is not as straight forward as just turning it one way and putting some signs up. There is a process to go through. However again you do have an opportunity to put your ideas/ concerns to the council.
At one point we thought we were getting a new school, not a school built onto the comp. It is too close to the comp kids, which we have major concerns about.	This current school is too small and the building is classed as in "poor condition", the new school will have more space and bigger classrooms. There will be staggered start/ finish times, and will have an outdoor play area. This scheme is a great way to move the school from its current situation/ problems into the twenty first century. It will also reduce/ resolve some of your current issues associated with the two sites. What is proposed will be an improvement to what you have currently got or any other alternative options that we looked at.
What needs to be done on the site, as it is	The site does have problems, which we need

prone to flooding at the bottom?

to resolve, this is why choosing where to put the build had to be done with great care and thought. As there are drainage issues; the site is on a slope and needs to be able to have disabled access.

Where do parents walk in?

By the youth centre (Phil Watts pinned up the drawings and went through the plans in detail on where everything was; access points, parking and the different ideas they had originally on where to put the school on the comp site, before coming up with the current proposal, to demonstrate the rationale behind it etc.)

We have concerns of the comp kids passing things they shouldn't have access to through a fence or face to face. Also the little kids breathing in smoke of hearing foul language. Will there be a fence/ barrier between the comp kids and primary school, and is the comprehensive school looking down on the Primary?

There will be a barrier between the two schools, and it is very important to us that this happens, so there is a definition between the two sites.

Will the outside area be shared with the comp?

There will be designated areas for segregation between the comp and Primary. Some areas will be shared but the breaks will be staggered between the two schools to minimize the cross over.

We do a lot of outdoor teaching i.e. learning about the environment and Eco system, how can we do this now?

You will still be able teach outside, some things will have to be more scheduled with the comp but there may be space behind block 2 that can possibly be used as an environment teaching area etc.

How many staff car parking spaces are there?

35 teaching staff spaces

What about support staff where do we park?

There is a car share scheme, walk to work or cycle to work. The parking guidelines Tan 18 which is the Welsh Government guidelines on the maximum, not minimum amount of parking which this scheme meets. The Welsh Government as you know are trying to encourage people to walk to work/ school so there will always be a slight parking deficit.

Will there be bike racks/ buildings?

Yes there will be.

Issue raised by residents about the lack of parking for residents on the main street of Kenfig Hill during school drop off times.

Tony Godsall commented that he will review this.

The meeting closed at 17:30

Consultation Meeting
Venue: Cynffig Comprehensive School
Staff and Governors
Date: 07/10/16
Time: 3:30pm

Present: Members of staff from Cynffig Comprehensive and representatives from the School Governing Body

Members of the Staff: Robin Davies, Gaynor Thomas, Tony Godsall and Lucy Jones

Introduced the consultation session and set out the purpose of the meeting, nature and process of the consultation and outlined the proposal.

Questions/Issues

Answer/Comments

When will Block 4 be vacated?

We are working on the detail of the phasing of the works at the moment so this is not confirmed at this stage. The phasing of the works is quite complex and there will be a need for storage of furniture and equipment whilst the works are taking place, then the items can be transferred in readiness for the new term.

Will Music be remodelled?

Yes, music will need to be relocated. As the 6th form block currently houses the music department, new dedicated facilities will be incorporated into the scheme.

Of the budget of £7.05 million, how much are Cynffig getting and how much is being spent on the Primary School?

We don't know the detail of the split but we can find out from our Cost Consultant and report back to you. The £7.05 million budget isn't just for construction; the budget also includes professional fees, furniture and equipment, parking and access improvements. A dedicated kitchen has been provided for the Primary school.

Will outside space be shared and what impact will shared resources have on site management, sports, I.T. etc?

The Primary School will have its own I.T. infrastructure as part of the build. Music will be provided on a like for like basis. There will be two governing bodies and separate site managers. Maybe the schools could collaborate in the future to make savings.

Can you tell us how this proposal will affect learners and their access to space? When can you tell us?

The engineers have designed a car park and drop off area, only when this layout is finalized will we know how much residual land is left and whether this is sufficient. When we know this, we will meet with every department in the school to discuss.

Will we have to share classrooms?

No. We've worked with the head teacher on this. A curriculum analysis has been undertaken and we have plotted each of the rooms. The comprehensive will still be a 900 place school.

6th form and amalgamation
Will there be a detrimental effect on the 6th form?

There is currently a strategic review being undertaken and until this is completed, we can't answer your question. We can't give an assurance not to lose Post 16. It's a different consultation which will have a huge impact across all schools and we can't pre-empt it. It's a separate proposal and there is no strategic agenda here.

Are we using the same contractor that built another school in the Borough which is currently experiencing building issue?

No. This is an in house project being undertaken by our own Architects that have designed many other successful schools. We will utilize the SEWSCAP framework to source contractors and that contractor isn't on that framework.

Are there plans to keep the 6th form accommodation here?

Yes

RD said the Authority would like to support and encourage learners to feedback on the proposal, as we can only make well informed decisions, if people respond.

The meeting closed at 4.40pm

Equality Impact Assessment Mynydd Cynffig Primary School

Full Equality Impact Assessment

Name of project, policy, function, service or proposal being assessed	Proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to the site of Cynffig Comprehensive School at East Avenue, Kenfig Hill, with effect from 1 September 2018.
Date assessment completed	25/11/2016

An initial EIA screening was completed on 19th September 2016

A full public consultation took place from the 4 October 2016 to the 22 November 2016 in line with the statutory School Organisation Code.

At this stage you will need to re-visit your initial screening template to inform your discussions on consultation and refer to [guidance notes on completing a full EIA](#)

1. Consultation

		Action Points
Who do you need to consult with (which equality groups)?	Within each of the protected characteristic groups the council will need to consult with those parties identified within section 3.2 of the School Organisation Code 2013	The consultation tools and mechanisms to be used will include: Focussed Meetings, Public Meetings, a consultation document and associated questionnaire, publication of all information on the council's website.
How will you ensure your consultation is inclusive?	The Local Authority is mindful that as wide a range of consultation and engagement activities and tools as possible need to be deployed in order to reach as wide an audience of consultees as possible. Consultation and engagement will be maximised in order that public views and concerns are heard and considered by the council. Methods of consultation will include bilingual (Welsh / English) materials, information produced in languages other than English if required and by request, Welsh, large print documents, easy read	

	<p>versions of information, provision of audio information and will include a mix of hard copy documents and electronic versions, available online.</p> <p>The council recognises that, key to the council's consultation and engagement strategy, is the commitment to visiting the public and other consultees in their own locality / communities, at times that are convenient to them.</p>	
<p>What consultation was carried out? Consider any consultation activity already carried out, which may not have been specifically about equality but may have information you can use</p>	<p>A full public consultation took place from 4 October 2016 to the 22 November 2016.</p> <p>Consultation meetings took place and are detailed in the following section.</p>	

Record of consultation with people from equality groups

Group or persons consulted	Date, venue	Feedback, areas of concern raised	Action Points
General meeting with the school council	<p>19th October 2016 at 10am (venue MC Primary School) Representatives of the school council attended.</p> <p>15th November 2016 at 2pm (venue MC Comprehensive School) Representatives of the school council attended.</p>	General comments raised nothing specifically referenced in respect of equality groups	Inclusion of questions, comments and responses as part of consultation report.
General meeting with the school Governors	<p>31st October 2016 at 4pm (venue MC Primary) Representatives of the school governing body attended.</p> <p>10th October 2016 at 3.30pm (venue MC Comprehensive) Representatives of the</p>	General comments raised nothing specifically referenced in respect of equality groups	Inclusion of questions, comments and responses as part of consultation report.

	school governing body attended.		
General meeting with the school staff	31st October 2016 at 4pm (venue MC Primary) Representatives of the school staff body attended. 10th October 2016 at 3.30pm (venue MC Comprehensive) Representatives of the school staff body attended.	General comments raised nothing specifically referenced in respect of equality groups	Inclusion of questions, comments and responses as part of consultation report.
General meeting with parents and interested parties	Parents and interested parties attended. 1st November 2016 at 4pm (MC Primary). 8th November 2016 at 4pm (MC Comprehensive)	General comments raised nothing specifically referenced in respect of equality groups	Inclusion of questions, comments and responses as part of consultation report.

2. Assessment of Impact

Based on the data you have analysed, and the results of consultation or research, consider what the potential impact will be upon people with protected characteristics (negative or positive). If you do identify any adverse impact you **must**:

- a) Liaise with the Equalities Team who may seek legal advice as to whether, based on the evidence provided, an adverse impact is or is potentially discriminatory, and
- b) Identify steps to mitigate any adverse impact – these actions will need to be included in your action plan.

There is unlikely to be any direct negative impact on any protected group. The proposal involves a physical move of school buildings to a new location. The new school will be fully DDA compliant and will therefore have disabled facilities to support all disabled learners, staff and visitors. This is therefore considered to be a positive impact which will ensure that all learners, including those with disabilities have access to a learning environment to support their needs.

Gender	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact on women and men.	No differential impact envisaged as this will be a relocation of the current school buildings to a new site.	None envisaged
Disability	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact on disabled people (ensure consideration of a	It is anticipated, that accessibility of provision will be improved upon as the	None envisaged

range of impairments, e.g. physical, sensory impairments, learning disabilities, long-term illness).	newly redeveloped primary school site would be fully DDA compliant and will therefore have disabled facilities to support all disabled learners, staff and visitors. This is therefore seen as a positive impact for learners accessing the new primary school.	
Race	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact of the service on Black and minority ethnic (BME) people.	No differential impact envisaged as this will be a relocation of the current school buildings to a new site.	None envisaged
Religion and belief	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact of the service on people of different religious and faith groups.	No differential impact envisaged as this will be a relocation of current school buildings to a new site.	None envisaged
Sexual Orientation	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact of the service on gay, lesbian and bisexual people.	No differential impact envisaged as this will be a relocation of some of the current school buildings to a new site.	None envisaged
Age	Impact or potential impact	Actions to mitigate
Identify the impact/potential impact of the service on older people and younger people.	<p>Children in both schools (primary and secondary) will be impacted more, given this proposal relates to the relocation of the primary school from its current dedicated site to jointly occupy the site of the comprehensive schools.</p> <p>The mixing of age groups is not something that is currently experienced with both schools located on geographic disparate sites.</p> <p>The mixing of primary and secondary age groups will be more likely given it is proposed that the new primary school is relocated to occupy part of the comprehensive school site.</p>	<p>Reassurance of the positive benefits of the development.</p> <p>Dedicated sites for both primary and secondary schools, including outside space.</p> <p>Ensure positive messages in respect of collaborative working between both schools is communicated to all parties.</p>

	Nevertheless, the proposal will ensure that all learners, including those with disabilities have access to a learning environment fit for the 21 st century to support their needs.	
Pregnancy & Maternity	Impact or potential impact	Actions to mitigate
	No differential impact envisaged as this will be a relocation of some of the current school buildings to a new site.	None envisaged
Transgender	Impact or potential impact	Actions to mitigate
	No differential impact envisaged as this will be a relocation of some of the current school buildings to a new site.	None envisaged
Marriage and Civil Partnership	Impact or potential impact	Actions to mitigate
	No differential impact envisaged as this will be a relocation of some of the current school buildings to a new site.	None envisaged

It is essential that you now complete the action plan. Once your action plan is complete, please ensure that the actions are mainstreamed into the relevant Thematic Service Development Plan.

3. Action Plan

Action	Lead Person	Target for completion	Resources needed	Service Development plan for this action
Reassurance of the positive benefits that the development will have on pupils/parents.	Head teacher	Ongoing until school is proposed to open	Pupil and community participation	Communication with school.
Inclusion of adequate physical barriers in design to maintain two distinct schools on the wider comprehensive school site.	Local Authority	As part of design and build phases	Identified as part of scheme	Included as part of scheme

Please outline the name of the independent person (someone other the person undertaking the EIA) countersigning this EIA below:

Nicola Echanis (Head of Strategy Partnerships and Commissioning)

Please outline how and when this EIA will be monitored in future and when a review will take place:

The EIA will be monitored via the 21st Century school programme and specifically via the project to develop the school i.e., via the Mynydd Cynffig Primary Project Board who will review the EIA and ensure adequate monitoring and controls are in place.

Signed: R J Davies

Date: 25/11/2016

Welsh Language Impact Assessment

Proposal to make a regulated alteration to Mynydd Cynffig Primary by enlarging and relocating the school to a remodelled school with new provision on the Cynffig Comprehensive site, creating a 420 place school plus a nursery of 60 full time equivalent pupils with effect from 1st September 2018.

As the proposed relocated English medium school would continue 'as is' but in a different location it is considered that there would be no significant impact on the Welsh language provision currently experienced by pupils at the school. Welsh would continue to be taught through the curriculum.

The authority will comply with its Welsh language policy by making sure that all signage used within the school sites are bilingual.

Project Manager, School Modernisation

13th December 2016

**Community Impact Assessment
Updated following consultation**

Name of proposal:

Proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to the site of Cynffig Comprehensive at East Avenue, Kenfig Hill, with effect from 1 September 2018.

Who will make the decision? :

Cabinet

Who has been involved in developing the proposal? :

Corporate Director – Education and Family Support
Head of Education and Early Help
Project Manager - Education and Family Support
School Programme Manager - Education and Family Support

Aims and objectives:

Proposal to make a regulated alteration to Mynydd Cynffig Primary School, by enlarging and relocating the school, to the site of Cynffig Comprehensive at East Avenue, Kenfig Hill, with effect from 1 September 2018.

Key actions:

Statutory procedure to make a regulated alteration to the School.

Expected outcomes: Mynydd Cynffig Primary School would relocate to a redeveloped school on the existing Cynffig Comprehensive site, providing 420 places plus a nursery of 60 full time equivalent pupils with effect from 1st September 2018.

Who will be affected: Staff, governors, pupils, parents and the community.

Approximately how many people will be affected: in excess of 1000 people

Expected date of decision: Summer 2016.

Scope/focus of the assessment: Consideration given to

- the existing use of the schools by the community;
- accessibility to pupils, staff, parents and the community;
- impact of moving a primary school
- impact on the school building
- impact on the extended community

Relevant data and/or research:

- Out of hours use of school buildings

- 2006 BCBC report entitled 'Strategy, Principles, Policy and Planning Framework' which informs the approach for addressing strategic priorities within the County Borough and the subsequent 2015 'Principles Document'
- pupil projections, capacity, building conditions

Findings:

Community Use:

Mynydd Cynffig Primary operates a school 'breakfast club' and 'after school club' for pupils. However, neither building is utilised for out of-hours use by local organisations or for adult and community learning. Mynydd Cynffig Primary School runs all of its extra-curricular activities during the day – so that everyone is able to access fully.

The comprehensive school has community use of its facilities. Provision and usage will be reviewed as part of the design development process.

Primary Policy:

This proposal aligns with the Council's 2006 education principles and policy regarding provision – 'Learning Communities – Schools of the Future' and the March 2015 'Principles Document'.

Pupil projections, capacity, building condition:

The pupil projections affecting primary schools within the Cynffig Comprehensive School cluster show that the pupil population is increasing for areas within the cluster.

Building conditions in respect of the existing buildings are outlined below:

School	Quality of Accommodation
Afon y Felin Primary	Grade B (Satisfactory - performing as intended but exhibiting minor deterioration)
Cefn Cribwr Primary	Grade B (Satisfactory - performing as intended but exhibiting minor deterioration)
Corneli Primary	Grade C (Poor – exhibiting major defects and/or not operating as intended)
Mynydd Cynffig Primary	Grade C (Poor – exhibiting major defects and/or not operating as intended)
Pil Primary	Grade B (Satisfactory - performing as intended but exhibiting minor deterioration)
Ysgol y Ferch o'r Sger	Grade C (Poor – exhibiting major defects and/or not operating as intended)
Cynffig Comprehensive	Grade C (Poor – exhibiting major defects and/or not operating as intended)

Impact on extended community

In terms of the design of the school, it is considered that the buildings will be suitable for community use.

The community have serious concerns about relocating the school to the Cynffig site, a summary of their concerns are provided in the section headed: **What were the results of the consultation?**

Impact on other schools

It is considered that relocating the primary school will not have a significant impact on other primary schools within the area. The proposed relocation will have an impact on Cynffig Comprehensive School as their 6th form building will be developed for use by the primary school. The teaching spaces currently located within that block will need to be relocated within the remaining buildings. Also, the primary's new accommodation and external areas will result in less area being available for the comprehensive school use, to that which they are currently used to.

How will the decision affect people with different protected characteristics? :

Whilst the new school would be DDA compliant creating a positive impact for the disabled protected group, there is a perceived negative impact in relation to age. Mitigation will be put in place to manage this via an action plan.

Consultation

Has there been specific consultation on this decision (if not, state why not and/or when this may happen):

Consultation 4 October 2016 to the 22 November 2016.

What were the results of the consultation? :

The consultation process identified that the community had numerous concerns regarding the proposal. The main community issues are summarised below:

- Loss of village feel
- People are afraid of change and have memories of attending the existing school
- Huge effect on the community – annual Easter parade, family fun days, fetes and summer BBQ in school. Senior Citizens get involved in these and other school activities, allowing them time to socialise.
- Taking school out of village is loss for community
- Village destruction
- School would not be in village but on an industrial estate, it takes so much away from the community
- School and playing field is major part of community
- Church visits
- Removal of historic buildings within the community and memories that it holds for community members and generations of their family

Across the protected characteristics, what difference in views did analysis of the consultation reveal?

There were concerns expressed about the impact on children in both schools (primary and secondary), given this proposal relates to the relocation of the primary school from its current dedicated sites to jointly occupy the site of the comprehensive school. The mixing of age groups is not something that is currently experienced with both schools located on geographic disparate sites.

The school will be DDA compliant and this positive feature was demonstrated through the design information that was available during the consultation process.

What conclusions have been drawn from the analysis on how the decision will affect people with different protected characteristics?

The potential for the mixing of primary and secondary age groups is of concern for the community however, the schools will be segregated and pupil movement around the site will be managed by both schools.

There will be a positive impact for disabled staff/pupils as the building will be designed to ensure that it is DDA compliant.

Assessment of impact on staff

Please give details of impact on staff, including staffing profile if/as appropriate:

It is considered that the proposal will not impact on teaching and non-teaching staff numbers. However, determination of this is a matter for the governing body.

Assessment of impact on wider community

Please give details of any impacts to the community as a whole:

There has been representation made regarding the relocation of the school to the Cynffig Comprehensive site. The main community related issues raised are summarised below, with the Authority's response/clarification italicised:

- Loss of village feel
- People are afraid of change and have memories of attending the existing school
- Huge effect on the community – annual Easter parade, family fun days, fetes and summer BBQ in school. Senior Citizens get involved in these and other school activities, allowing them time to socialise.
- Taking school out of village is loss for community
- Village destruction
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When schools, which are often seen to be community facilities, are moved out of the immediate community they have traditionally served, there is the potential that this will cause some anxiety within the local community. In this situation, the LA would seek to support the school in maintaining and rebuilding positive relationships to mitigate any anxiety. The LA and school would work together with community groups to look for opportunities to support improvements to community cohesion.

Analysis of impact by protected characteristics

Please summarise the results of the analysis:

It is considered that the characteristics affected could be that of age and disability

Assess the relevance and impact of the decision to people with different characteristics Relevance = High/Low/None Impact = High/Low/Neutral

Characteristic	Relevance	Impact
Age	High	Low
Disability	High	Low
Gender reassignment	None	Neutral
Marriage and civil partnership	None	Neutral
Pregnancy and maternity	None	Neutral
Race	None	Neutral
Religion or belief	None	Neutral
Sex	None	Neutral
Sexual orientation	None	Neutral
Other socially excluded groups (include health inequalities)	None	Neutral

Where any negative impact has been identified, please outline the measures taken to mitigate against it:

The Authority will:

- Encourage and support the schools in the provision of community use of the school buildings;
- Ensure a smooth transition by working closely with the schools;
- The LA would seek to support the schools in building positive relationships with *all* stakeholders to mitigate any anxiety if forthcoming in respect of the proposed relocation;
- Reassurance of the positive benefits of the development;
- Dedicated areas for both primary and secondary schools, including outside space;
- Ensure that positive messages in respect of collaborative working between both schools are communicated to all parties.

Please advise on the overall equality implications that should be taken into account in the final decision, considering relevance and impact:

It is considered that the protected groups that could be affected are that of age and disability. In respect of age, there is potential for this to be regarded as negative by the community and for the disabled, this is regarded as positive, due to the features which will be incorporated into the design.

Signed:

School Programme Manager, Education and Family Support

Date:

21st December 2016